



# STERLING GLENWOOD

## APARTMENTS

[REDACTED]  
[REDACTED]  
RE: Court Process

Dear Resident,

According to our records, we have not received your January rent + trash + late fees. At this time, we reserve the right to send your account to our attorney to start the eviction process anytime after Monday [REDACTED] if you're payment is not in the office by **10:00AM**. Please be sure to make a payment *in certified funds or money orders* to be accepted by management.

Amount Due: \$936.40

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If payment is received after 10:00am Monday [REDACTED] you could be responsible for additional court & attorney's fees related to this eviction process.

Amount Due after the 26<sup>th</sup> of the month must also include the next month's rent. Partial payment will not be accepted.

**We do appreciate your residency and I encourage you to contact me if you should have any further questions.**

Sincerely,

[REDACTED]  
Assistant Community Manager

[REDACTED]  
cc: Resident File

**THIS IS AN ATTEMPT TO COLLECT A DEBT**